



Position Title: Elementary/Middle School Tutor (Independent Contractor/Part-Time/Temporary)

Background: The mission of the New Bedford Community Connections Coalition (NBCCC) is to take a leadership role within the City of New Bedford in facilitating collaborative strategies to build neighborhood-based networks of family support to prevent child abuse and neglect, strengthen families, and build healthier communities. The United Way of Greater New Bedford (UWGNB) is the fiscal sponsor for NBCCC.

Position: NBCCC is seeking one Academic tutor to provide basic educational support to Greater New Bedford area students in grades ranging 2-8 that are in need of help with their schoolwork. The tutor will provide support, assistance, and encouragement to students who need assistance improving in basic subjects such as Reading/Language Arts, Math, and Science.

Responsibilities:

- Commit to a minimum total of 2-4 hours per week for each individual student (age appropriate) for 14-16 weeks, including prep time
- Review classroom or curricula topics and assignments with students
- Assist students with homework, projects, test preparation, papers, research and other academic tasks
- Work with students to help them understand key concepts, especially those learned in the classroom
- Teach skills to improve academic performance, including study strategies, note-taking skills and approaches to answering test questions
- Demonstrate academic best practices for specific subjects and assignments, including research and writing tactics
- Develop and distribute teaching materials to supplement classroom lessons, including study guides
- Conduct practice tests to track progress, identify areas of improvement and help set goals for exam preparation when needed
- Provide students positive and constructive feedback
- Offer feedback on progress to students' parents and teachers where appropriate
- Maintain a fun but educational atmosphere
- Complete biweekly timesheet

Qualifications:

- Must be at least 18 years old and have completed at least one-year of postsecondary education
- Willingness to commit to up to 15 hours per week
- Prior teaching experience highly desirable



United Way
of Greater New Bedford

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Mobilizing people, partnerships, and resources to catalyze change that strengthens the communities we serve.

- Subject to required background check(s) including Massachusetts Criminal Offender Record Information (CORI)
- Subject to proof of COVID-19 Vaccination
- Communication skills (bilingual Spanish highly desirable)
- Ability to provide support for children ranging in grades 2-8 in need of help related to one or more of the following subjects:
 - Reading/Writing/Language Arts
 - Math
 - History
 - Social Studies
 - Science
- Access to a laptop or personal computer
- Patience and adaptability, a friendly and approachable manner, and experience working with children preferred
- Respect of diverse lifestyles, cultures, religions and values.

Reports to: Director of NBCCC, Stan Brajer

Benefits:

- By offering your knowledge, patience, encouragement, and skills you are providing a struggling student the remedial help they need
- \$30/hour compensation

Application Process/Required Orientation:

- Send Resume to sbrajer@unitedwayofgnb.org
- Attend Orientation Session which will include a DCF intake policy training